



# National Diabetes Prevention Program

## (National DPP) lifestyle change program progress report template instructions

If your program refers patients to an external National DPP lifestyle change program, you should also consider the following:

- Work with your HIPAA compliance officer to determine if a BAA (business associate agreement) is needed to share referral information with the National DPP lifestyle change program provider
- Work with your compliance officer or legal department for direction on how to create data use/ PHI sharing agreements with outside entities offering treatment outside the medical setting

This resource is for use once the BAA/secure data sharing process has been finalized.

### **The following progress report templates are included:**

- Lifestyle change program: Initial contact report—use this report to inform a patient’s primary care physician of the patient’s enrollment in your organization’s National DPP lifestyle change program
- Lifestyle change program: Participant progress report—use this template to provide detail to the patient’s primary care physician regarding a patient’s progress in achieving goals for the National DPP lifestyle change program

Work with the referring primary care physician (PCP) to determine how they prefer to receive updates on their patient’s progress in achieving the goals of the lifestyle change program. Some physicians prefer to receive feedback in one progress report reflective of all of their patients who have been referred and are participating in the lifestyle change program. Refer to the “National DPP lifestyle change program: Multi-patient progress report” template.